

Declutter, Organize & Clean Your Home

A place for everything, and everything in its place.

This cleaning, organizing and decluttering checklist was created for you by Dana of LivingWithDana.com.

The Pantry

1. General Cleaning

- Remove all items from pantry shelves
- Wipe down shelves and dust off cobwebs
- Clean the pantry floor (sweep or vacuum)
- Wipe down door and handles
- Clean any spills or crumbs in corners

2. Deep Cleaning

Check for Expired Items: Go through all food items and discard expired products

Organize Food by Category: Group similar items together (e.g., canned goods, grains, snacks, spices)

Check for Pests: Look for any signs of insects or rodents and clean accordingly

Clean Storage Containers: Wash and sanitize jars, cans, and storage bins

3. Organizing

- Arrange items in order of frequency of use (most-used at the front)
- Use clear containers for bulk items (rice, flour, pasta) for easy access
- Label containers and shelves for easy identification
- Store similar-sized items together to maximize space
- Place snacks and baking supplies in separate bins for easy reach

4. Maintaining Cleanliness

- Set up a routine for weekly or monthly checks for expired food
- Regularly wipe down shelves and sweep the floor
- Keep pantry door closed and secure to prevent pests
- Reorganize items after shopping to avoid clutter



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